

The Spectacular Toledo Swap Meet Vendor Contract

AUGUST 15, 2021

Due to the overwhelming success and popularity of the annual Toledo Swap Meets, we will have one more this year on August 15, 2021 from 9:00 a.m. to 3:00 p.m. at Memorial Field, 385 NW A Street in Toledo. Everyone is welcome to sell their wares as long as they are 18 years of age or older.

SWAP MEET CONTRACT

- Toledo Swap Meet Applications are available at the Toledo Chamber of Commerce located at 311 NE 1st Street Toledo, Oregon 97391, on our website, www.toledooregon.org or by calling 541-336-3183.
- Space fees are as follows: Book at least 2 weeks in advance and get the following discount.
 - 10' space \$10.00 in advance, \$12.50 day of event
 - 20' space \$20.00 in advance, \$25.00 day of event
 - 30' space \$30.00 in advance, \$35.00 day of event
 - 40' space \$40.00 in advance, \$50.00 day of event

ARRIVAL

Vendor(s) may set up before the event between 7:00 a.m. and 9:00 a.m. Vendor(s) must unload their vehicles, then move them to a designated

location not interfering with the event. Those vendor(s) that need to leave trailers and/or trucks on the field should notify us in advance so that we can plan for the space. Plenty of parking will be available. PLEASE BE PATIENT WHEN ENTERING THE FIELD. Many vendors arrive at the field at the same time. It takes some time to place everyone in their spot since some are 10', 20' and more. We do our best, but there may be a little wait before you are directed to your spot. Vendor(s) must be ready to sell no later than 9:00 a.m.

DEPARTURE

- The Swap Meet will close at 3 p.m.
NO EARLY BREAKDOWNS OF BOOTHS ARE ALLOWED. EARLY DEPARTURES MUST BE CLEARED BY A MEMBER OF THE SWAP MEET EVENT STAFF. Staff members will be wearing orange t-shirts clearly labeled "EVENT STAFF". In case of an emergency, one of the Swap Meet staff should be advised. If customers are in the swap meet area, vendors can choose to remain after 3:00 P.M. BUT ALL SPACES MUST BE

CLEARED BY 4:00 P.M. VENDORS MUST LEAVE THEIR ALLOTTED SPACE CLEAN AT THE END OF THE DAY.

MARKET RULES

- Be considerate of fellow vendors and customers.
- Disrespectful or negative comments will not be tolerated and should be reported to a member of the “Event Staff”. The Event Staff will request vendors to leave after two warnings of behavior deemed unprofessional.
- Vendor(s) behaving in a manner that may endanger the public or other vendor(s) should be reported immediately to the Event Staff and they will be asked to leave immediately.
- Smoking will not be allowed on the field.
- **NO DOGS ARE ALLOWED ON THE FIELD. THIS IS THE CITY OF TOLEDO RULE.**
- Vendor(s) must be 18 years of age or older.
- Vendor(s) must supervise minor children at all times.

- Failure to conform to such rules and regulations may be grounds for removal from the Swap Meet.

By signing below, the vendor is committing to the August 15, 2021 signed Vendor Contract and Waiver and Hold Harmless Agreement.

AGREED TO

BY _____

DATE _____

For more information, contact the Toledo Chamber of Commerce at 541-336-3183 or visit our website

www.toledooregon.org Please mail your payment to Toledo Chamber of Commerce at PO Box 249 Toledo, Oregon 97391